

BOYTEKS TEKSTİL SANAYİ VE TİCARET A.Ş. APPLICATION FORM TO DATA CONTROLLER

A. General Description

All concerned persons have the right to appeal to Boyteks Tekstil Sanayi ve Ticaret A.Ş. (BOYTEKS Tekstil A.Ş.) as the designated data controller under Article 11 of Turkish Personal Data Protection Law No. 6698 (Turkish PDP Law) for the matters defined below:

- a)** Find out if personal data has been processed or not,
- b)** Request information if personal data has been processed,
- c)** Inquire the purpose of processing personal data and whether the information was used for the right purpose,
- d)** Inquire about third parties to whom personal data has been transferred to in Turkey and overseas,
- e)** Request the correction of personal data in the case that such data has been processed incompletely or incorrectly,
- f)** Request under Article 7 of Turkish PDP Law No. 6698 that personal data be deleted or destroyed, by its own accord or on request of concerned person, if no valid reasons remain for this data to be processed, regardless of the fact that the data is being processed in conformity with the Turkish PDP Law and other related provisions of law,
- g)** Request that actions taken under clauses (e) and (f) below are conveyed to third parties that personal data has been transferred to,
- h)** Contest a personally detrimental outcome that arises from personal data being processed exclusively by automated systems,
- i)** Appeal for indemnity of damages from losses that arise as a result of illegal processing of personal data.

B. Processing of Personal Data for This Application

In applying to the Data Controller with this Application Form, personal data (Name, Surname, ID Number, Telephone Number, E-mail, Address, Signature) required for the application itself will be processed in a limited and related manner. If necessary, personal data specific to this may be shared solely with concerned departments/persons and agencies/institutions authorized by law, according to the attributes of the application request.

C. Table for Method of Application, Address for Application and Information Required in Filing the Application

Method of Application	Address for Application	Information Required for Filing Application
Personal Application (Applicant must apply in person with an identification document. Applications may be made through a power of attorney, and the applicants representative must have the power of attorney with them.)	OSB 8.Cad No:60 38070 Kayseri/Türkiye	“Information Request for the Protection of Personal Data Law” should be written on the envelope.
Letter of Notification through public notary	OSB 8.Cad No:60 38070 Kayseri/Türkiye	“Information Request for the Protection of Personal Data Law” should be written on the envelope.

D. Applicant Contact Information

Name:	
Surname:	
ID Number/Passport No.	
Telephone Number:	
E-mail: (Faster response if you let us know your e-mail.)	
Address:	

E. Kindly Specify Your Relationship With Our Company

<input type="checkbox"/> Customer <input type="checkbox"/> Visitor <input type="checkbox"/> Previous Employee <i>Years of Employment</i> <input type="checkbox"/> Other	<input type="checkbox"/> Employee <input type="checkbox"/> I Submitted a Job Application / Resume <i>Date :</i> <input type="checkbox"/> Third Party Company Employee <i>Please specify company name and your position</i>
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Person/Department with whom you are in contact at our Company:

Subject:

F. Kindly Specify Your Request as per Turkish PDP Law

Request No.	Request Subject	Legal Basis	Your Preference <i>(Please Check the Related Subject)</i>
1	I would like to find out if your Company is processing my personal data or not	PDP Article 11/1-a	
2	If your Company is processing my personal data, I request information on such data processing activities	PDP Article 11/1-b	
3	If your Company is processing my personal data, I would like to know the purpose of such processing and whether my personal data is being processed for the intended purpose	PDP Article 11/1-c	
4	If my personal data is being transferred to third parties in Turkey or abroad, I would like to know who these third parties are	PDP Article 11/1-ç	
5	I think my	PDP Article 11/1-d	

	personal data is being incompletely or incorrectly processed and I would like this corrected		
6	<p>Although my personal data has been processed in compliance with laws and regulations, I believe that the reasons for processing no longer exist and in this context I would like my personal data to be:</p> <ul style="list-style-type: none"> • Deleted • Destroyed • Anonymized <p><i>(Please define your preference)</i></p>	PDP Article 11/1-e	
7	<p>I request that personal data that I believe is incomplete or incorrectly processed (Request no. 5) also be corrected by third parties to whom data has been transferred</p>	PDP Article 11/1-f	
8	<p>Although my personal data has been processed in compliance with laws and regulations, I believe that the reasons for processing no longer exist</p>	PDP Article 11/1-f	

	<p>(Request No. 6) and in this context I would like my personal data transferred to third parties to be:</p> <ul style="list-style-type: none"> • Deleted • Destroyed • Anonymized <p><i>(Please define your preference)</i></p>		
9	<p>I believe that my personal data processed by your Company has been processed exclusively by automated systems, and that this has resulted in a personally detrimental outcome. I object to this situation.</p>	PDP Article 11/1-g	
10	<p>I have suffered damages as a result of the illegal processing of my personal data. I request indemnity for these damages.</p>	PDP Article 11/1-h	

G. Kindly Provide a Brief Explanation of Your Request

H. How Would You Prefer to Receive Our Response to Your Inquiry Application?

- Delivered to my postal address.
- E-mail response to my e-mail address.
(We can respond faster if you choose the e-mail option)
- I would like to receive it in person.
(Persons with power of attorney acting in your name must have a public notary certified power of attorney or letter of authorization.)

I. Declaration of Applicant

I would like to be informed of the outcome of the evaluation, in compliance of Article 13 of the related Law, for my application to your Company with the requests I have specified above. I hereby declare and undertake that the documents and information I have provided in the application form are current and belong to me. I consent that BOYTEKS Tekstil A.Ş. may use the information and documents that I have provided in the application form for the limited purposes of evaluating my requests, answering my application, conveying the outcome to me, and certifying my identity and address.

To be Filled out by Applicants;

Name, Surname :

Signature :

Application Date :